

**COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
WEDNESDAY, MAY 29, 2013 - 7:00 PM
9/10 CENTER AUDITORIUM**

OPENING ACTIVITIES

1. CALL TO ORDER AT 7:03 P.M.

2. READING OF MISSION STATEMENT

THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

J. Neil Campbell, President - present	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President - present	<i>(Finance Committee)</i>
Diane M. Brownfield - present	<i>(Education & Community & Student Relations Committees)</i>
Joseph E. Dunn, Jr. - present	<i>(Finance & Operations Committees)</i>
James L. Fox - present	<i>(Education & Community & Student Relations Committees)</i>
Paul L. Johnson - present	<i>(Operations Committee)</i>
Laurie C. Knecht - present	<i>(Operations Committee)</i>
William A. Sweigart - absent	<i>(Finance & Education Committees)</i>
Dr. Tonya Thames Taylor - absent	<i>(Finance & Community & Student Relations Committees)</i>

Student Representatives

Savannah Beebe, Senior Class Representative - present
Paul Draper, Junior Class Representative - present

Administration

Richard W. Como, Superintendent of Schools - present
Dr. Angelo Romaniello, Jr., Assistant Superintendent / Board Secretary - present
Dave Krakower, Director of High School Education / Special Education (6-12) - present
Jonette Marcus, Director of Elementary Education / Special Education (K -2) - present
Jason Palaia, Director of Elementary Education / Special Education (3-5) - present
Dr. Teresa Powell, Director of Middle School Education - present
John Reid, Director of Pupil Services / Data Assessment - present
Abdallah Hawa, Director of Technology - present
Erika Zeigler, Director of Human Resources - present

Solicitor

James E. Ellison, Esquire – present

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Deletion:

2. H. 2013-14 Final Budget Adoption

Addition:

2. H. Purchase of Building on Independence Drive

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the April 23, 2013 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 4-23-2013 Approved Vote: 6-0-1 Abstained: Ritter
--

Motion: Diane Brownfield Second: Paul Johnson Vote: 6-0-1

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approves the minutes for the May 14, 2013 Special School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes 5-14-2013 Approved Vote: 7-0-0

Motion: Jim Fox Second: Diane Brownfield Vote: 7-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

None

EXECUTIVE SESSION

An Executive Session was held on Tuesday, May 14, 2013 from 8:10 to 9:05 p.m. for legal and personnel reasons.

An Executive Session was held on Wednesday, May 29, 2013 from 6:00 -6:55 p.m. for legal and personnel reasons.

SUPERINTENDENT’S REPORT

The superintendent’s report was provided by Mr. Richard Como.

IMPORTANT DATES

Date	Time	Meetings	Place
June 7, 2013	~	Last Day of School for Students	~
June 10-Aug 16, 2013	~	Summer Hours	<i>All CASD buildings are closed on Fridays</i>
June 11, 2013	6:00 PM	All Committee Meetings	9/10 Center Auditorium
June 25, 2013	7:00 PM	School Board Meeting	9/10 Center Auditorium

BOARD PRESIDENT’S REPORT

Presentation by the students of the South Brandywine Middle School ~ Mr. Anthony Mallozzi, Principal

SPECIAL REPORTS

STUDENT REPRESENTATIVE’S REPORT

Miss Savannah Beebe delivered her final student representative’s report this evening. Board President Neil Campbell thanked Savannah for her contributions. She will be receiving a plaque for her years of service on the Coatesville Area School Board.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Neil Campbell, School Board President)

RECOMMENDED MOTION: That the Board approves the consent agenda items:

Items to be removed from Consent Agenda:

- 2. G. 2013 Homestead and Farmstead Exclusion Resolution
- 2. H. Purchase of Building on Independence Drive

Consent Agenda Approved Vote: 7-0-0

Motion: Jim Fox

Second: Diane Brownfield

Vote: 7-0-0

2. **FINANCE COMMITTEE** (*Richard Ritter, Chair*)

A. **Schedule of Bills Payable**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending April 30, 2013.

Fund	Paid
General Fund – 10	\$ 3,603,147.67
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	0.00
Capital Projects Fund 34 / 2010 GOB	304,495.27
New Capital Reserve Fund 38	10,060.68
Food Service – 51	103,516.95
Trust Fund – 71	247.00
Student Activities Fund – 81	28,633.21
Agency Fund – 89	16,090.34
TOTAL	\$ 4,066,191.12

B. **Treasurer’s Report**

RECOMMENDED MOTION: That the Board of School Directors approves the Treasurer’s Report as submitted for the month ending April 30, 2013.

C. **Schedule of Investments**

RECOMMENDED MOTION: That the Board of School Directors approves the Schedule of Investments as submitted for the month ending April 30, 2013.

D. **Chester County Intermediate Unit 2013-2014 Core Services Budget Adoption**

RECOMMEND MOTION: That the Board of School Directors approves the 2013-2014 Chester County Intermediate Unit Core Services Budget in the amount of \$17,218,960 (7.35% increase); CASD’s contribution will be \$50,788.

E. **Chester County Intermediate 2013-2014 Occupational Education Budget Adoption**

RECOMMEND MOTION: That the Board of School Directors approves the 2013-2014 Chester County Intermediate Occupational Education Budget in the amount of \$24,139,148 (3.30% increase); CASD’s contribution will be \$2,566,989 (2.3% increase because of increased enrollment for CASD – from 128.281 to 131.183 three-year average full-time equivalent).

F. **Pitney Bowes Postage Meter Machine**

RECOMMENDED MOTION: That the Board of School Directors approves a sixty-three (63) month lease with M&G Financial DBA Oak Systems, Inc. for the lease of Pitney Bowes postage meter machine effective June 1, 2013. The monthly lease payments average \$433.57 over the length of the lease. This is an average savings of \$255.71 per month from the current lease.

- G. 2013 Homestead and Farmstead Exclusion Resolution**
RECOMMENDED MOTION: That the Board of School Directors adopts the Resolution authorizing the Homestead and Farmstead Exclusion Real Estate Tax Assessment reductions.

2013 Homestead & Farmstead Exclusion Resolution Approved Vote: 7-0-0

Motion: Rick Ritter

Second: Diane Brownfield

Vote: 7-0-0

- H. Purchase of Building on Independence Drive**
RECOMMENDED MOTION: That the Board of School Directors approves the purchase of the building at 101 Independence Way, Coatesville, PA 19320 from The Cumberland Insurance Group. The purchase price of the building is \$3.45 million which shall (be) obtained solely from the existing proceeds of the District's 2010 GOB. The initial function of the building shall be for the operation of the District's community Health Care Center operated by Integrity Health LLC. The building will also be used for certain functions of the District's Administration. Under the terms of the Agreement of Sale, Cumberland will grant immediate access to the building to make necessary alterations suitable to utilization by the Health Care Center and shall retain a license to occupy up to 12,000 sq. ft. of space which license shall be extinguished at the close of business on 12/31/2013. Settlement to occur upon certification of title search and the execution of documentation concomitant with the above referenced terms and conditions in language satisfactory to the District.

Purchase of Building on Independence Drive Approved Vote: 6-0-1 Abstained: Ritter

Motion: Neil Campbell

Second: Laurie Knecht

Vote: 6-0-1

I. Human Resources

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Phoenix, Jahmal, Proficiency Teacher for the Scott Middle School. Letter Dated: 5/17/13. Reason: Personal. Effective: 6/12/13.
- 2) Uggla, Nancy, 5th Grade Teacher for the Reeceville Elementary School. Letter Dated: 4/19/13. Reason: Retirement. Effective: 6/11/13.
- 3) Wisniewski, Peter, Math Teacher for the Coatesville Area Senior High School Campus. Letter Dated: 4/30/13. Reason: Personal. Effective: 6/30/13.

b. CATSS

- 1) Branch, Chan, 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Letter Dated: 5/10/13. Reason: Personal. Effective: 5/10/13.
- 2) Conner, Patricia, Assistant Principal Secretary for the Scott Middle School. Letter Dated: 4/19/13. Reason: Personal. Effective: 4/19/13.
- 3) Grear, Cynthia, 5.0 Hour Clerical Aide for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 5/13/13. Reason: Personal. Effective: 6/7/13.
- 4) Richardson, George, 6.5 Hour Special Education One-on-One Aide for the Reeceville Elementary School. Letter Dated: 4/23/13. Reason: Retirement. Effective: 6/7/13.
- 5) Williams, Shannon, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Letter Dated: 4/26/13. Reason: Personal. Effective: 4/29/13.

c. FEDERATION

- 1) Jelke, Susan, 3.0 Hour General Utility Worker for the North Brandywine Middle School. Letter Dated: 5/13/13. Reason: Retirement. Effective: 6/7/13.

d. EXTRA DUTY

- 1) Foster, Mike, 8th Grade Boys' Soccer Coach for the North Brandywine Middle School. Letter Dated: 4/29/13. Reason: Personal. Effective: 4/29/13.
- 2) Foster, Mike, 8th Grade Wrestling Coach for the North Brandywine Middle School. Letter Dated: 4/29/13. Reason: Personal. Effective: 4/29/13.
- 3) Haitz, Philip, 8th Grade Boys' Soccer Coach for the South Brandywine Middle School. Letter Dated: 5/8/13. Reason: Personal. Effective: 5/8/13.
- 4) Haitz, Philip, Technology Club Advisor for the South Brandywine Middle School. Letter Dated: 5/8/13. Reason: Personal. Effective: 5/8/13.
- 5) Stauffer, Maria, Language Arts K-12 Coordinator for the Coatesville Area School District. Letter Dated: 5/7/13. Reason: Personal. Effective: 6/11/13.
- 6) Yates, Steven, Assistant Boys' Soccer Coach for the Coatesville Area Senior High School Campus. Letter Dated: 4/29/13. Reason: Personal. Effective: 4/29/13.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Summer Temporary Paint Crew for the Coatesville Area School District. Posted: 3/25/13. Salary: \$10.50/hr. Effective: 6/10/13 - 8/9/13. SP4: Staff.

Deborah Bernard Christine Gilbert Carol Hillworth
Joanne Hookway Claudette Pennington William Sweigart

- 2) Summer Temporary Paint Crew for the Coatesville Area School District. Posted: 3/25/13. Salary: \$10.50/hr. Effective: 6/10/13 – 8/9/13. SP4: Approved.

William Hackmeister Lindsay Clarke Jonathan Cooney
Melissa Crespo Cass Rowland IV Rick Ross Jr.

- 3) ESY Special Education Teachers – Autistic Support Grades 1st – 5th for the Coatesville Area School District. Posted: 3/25/13. Salary: \$33.00/hr. Effective: 7/1/13 – 8/1/13. SP4: Staff.

Kathleen Booker Kellie Coates Steve Jamison

- 4) ESY Special Education Teachers – Life Skills Support Grades 1st – 5th for the Coatesville Area School District. Posted: 3/25/13. Salary: \$33.00/hr. Effective: 7/1/13 – 8/1/13. SP4: Staff.

Jillian Christoff Stefanie Dougherty

- 5) Dobbin, Lauren, ESY Special Education Teacher – Elementary Tutoring Teacher for the Coatesville Area School District. Posted: 3/25/13. Salary: \$33.00/hr. Effective: 7/1/13 – 8/1/13. SP4: Staff.

- 6) Jones, Casandra, ESY Special Education Teacher – Learning Support Grades 6th – 12th for the Coatesville Area School District. Posted: 3/25/13. Salary: \$33.00/hr. Effective: 7/1/13 – 8/1/13. SP4: Staff.

- 7) Lee, Christina, ESY Special Education Teacher – Middle School Autistic Support for the Coatesville Area School District. Posted: 3/25/13. Salary: \$33.00/hr. Effective: 7/1/13 – 8/1/13. SP4: Staff.

- 8) Teel, Theresa, ESY Special Education Teacher – Autistic Support Grades 9th – 12th for the Coatesville Area School District. Posted: 3/25/13. Salary: \$33.00/hr. Effective: 7/1/13 – 8/1/13. SP4: Staff.

- 9) Waters, Mia, ESY Special Education Teacher – Middle School Life Skills Support for the Coatesville Area School District. Posted: 3/25/13. Salary: \$33.00/hr. Effective: 7/1/13 – 8/1/13. SP4: Staff.

- 10) ESY Special Education Teachers – Life Skills Support Grades 9th – 12th for the Coatesville Area School District. Posted: 3/25/13. Salary: \$33.00/hr. Effective: 7/1/13 – 8/1/13. SP4: Staff.

Mark Lisney Matt White

- 11) ESY Special Education Classroom Instructional Aides (Life Skills/Autistic Support) Grades 1st – 5th for the Coatesville Area School District. Posted: 3/25/13. Salary: \$12.50/hr. Effective: 7/2/13 – 8/1/13. SP4: Staff.

Antoinette Carter
Kerri Stauffer

Diane McBride
Allison Williams

Kelly Stauffer
Ruth Ann Zeigler

- 12) ESY Special Education Classroom Instructional Aides (Life Skills/Autistic Support) Grades 6th – 8th for the Coatesville Area School District. Posted: 3/25/13. Salary: \$12.50/hr. Effective: 7/2/13 – 8/1/13. SP4: Staff.

LaRaine Speller Calhoun

Myia Hurst

- 13) ESY Special Education Classroom Instructional Aides (Life Skills/Autistic Support) Grades 9th – 12th for the Coatesville Area School District. Posted: 3/25/13. Salary: \$12.50/hr. Effective: 7/2/13 – 8/1/13. SP4: Staff.

Carla Harvey

Theresa Salcito

- 14) Summer School Teachers – Secondary Math, English, Social Studies, Science, Wellness and Fitness for the Coatesville Area Senior High School CAMPUS. (All positions are on an as needed basis.) Posted: 3/26/13. Salary: \$33.00/hr. Effective: 7/1/13 – 8/1/13. SP4: Staff.

Nicole Hanna

Denim Kurtzhals

Jason Warren

- 15) Yates, Steven, Head Girls' Soccer Coach for the Coatesville Area Senior High School. Posted: 4/2/13 (Scangarella). Salary: \$4,608.00. Effective: 2013 – 2014 School Year. SP4: Staff.

3. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Altland, Peter, 4th Grade Teacher for the King's Highway Elementary School. Letter Dated: 4/9/13. Reason: FMLA. Effective: 5/20/13 – 5/31/13.
- 2) Elliot, Bridget, Math Teacher for the South Brandywine Middle School. Letter Dated: 4/25/13. Reason: Extended Childrearing Leave. Effective: 8/19/13 – 1/22/14.
- 3) Ferguson, Lauren, English Teacher for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 4/18/13. Reason: FMLA. Effective: 8/19/13 – 11/8/13.

b. CATSS

- 1) Frymiare, Carol, 6.5 Hour Special Education One-on-One Aide for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 3/11/13. Reason: FMLA. Effective: 3/28/13 – 5/13/13.

- 2) Myers, Priscilla, Attendance Secretary for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 3/11/13. Reason: FMLA/Medical Leave of Absence. Effective: Intermittent, 3/18/13 – 6/13/13.

c. FEDERATION

- 1) Thompson, Catherine, 3.75 Hour General Utility Worker for the Coatesville Area Senior High School Campus – 9/10 Center. Letter Dated: 5/9/13. Reason: Medical Leave of Absence. Effective: 4/18/13 – 6/7/13.

4. Voluntary Transfers:

RECOMMENDED MOTION: That the Board of School Directors approves the Voluntary Transfer of:

a. CATSS

- 1) Herman, Neil, move from 6.5 Hour Special Education One-on-One Aide for the Reeceville Elementary School to 6.5 Hour Special Education One-on-One Aide for the Scott Middle School. Posted: 4/8/13 (Hunt). Effective: 5/13/13.

b. FEDERATION

- 1) Sampson, Diane, move from 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School to 3.0 Hour General Utility Worker for the Reeceville Elementary School. Posted: 2/6/13 (Jelke). Salary: \$14.46/hr. (\$14.66/hr. after 90 day probation). Effective: 5/13/13.

5. Addendum to Superintendent's Contract

RECOMMENDED MOTION: That the Board of School Directors modify/amend the employment contract of the District Superintendent with no change in salary or benefits.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Corbitt, Vincent, move from Custodian Level "B" @ \$19.48/hr. for the Coatesville Area Senior High School to Custodian Level "A" @ \$20.05/hr. for the Coatesville Area Senior High School. Effective: Retro to 2/25/13.
- 2) DePedro, Anthony, move from Custodian Level "D" @ \$18.68/hr. for the Coatesville Area Senior High School to Custodian Level "C" @ \$19.07/hr. for the Coatesville Area Senior High School. Effective: Retro to 1/10/13.
- 3) Johnson III, Harold, move from Custodian Level "D" @ \$18.68/hr. for the South Brandywine Middle School to Custodian Level "C" @ \$19.07/hr. for the South Brandywine Middle School. Effective: Retro to 4/19/13.

3. **EDUCATION COMMITTEE** (*Diane Brownfield, Chair*)

None

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

None

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

A. **Review of Revised Policy #204 – Attendance – 2nd Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #204, Attendance.

B. **Review of Revised Policy #221 – Student Dress and Grooming – 2nd Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #221, Student Dress and Grooming.

C. **Review of Revised Policy #124 – Summer School – 2nd Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #124, Summer School.

D. **Review of Revised Policy #122.1 – Athletic/Co-Curricular Eligibility Requirements – 2nd Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 2nd reading of revised Policy #122.1, Athletic/Co-Curricular Eligibility Requirements.

E. **Review of Revised Policy #201 – Admission of Students – 1st Reading**

RECOMMENDED MOTION: That the Board of School Directors approves the 1st reading of revised Policy #201, Admission of Students.

F. **Student Discipline Hearings**

RECOMMENDED MOTION: That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
13DH34	15 day expulsion
13DH35	15 day expulsion
13DH36	25 day expulsion
13DH37	180 day expulsion
13DH38	180 day expulsion
13DH39	Expelled for the balance of the 2012-2013 school year
13DH40	25 day expulsion
13DH41	25 day expulsion
13DH42	15 day expulsion
13DH43	Permanent expulsion
13DH44	Expelled for balance of the 2012-2013 school year
13DH45	Expelled for balance of the 2012-2013 school year

13DH46	12 day expulsion
13DH47	Expelled for balance of the 2012-2013 school year
13DH48	Referred to alternative educational setting
13DH49	Expelled for balance of the 2012-2013 school year
13DH50	10 day suspension
13DH51	Student Discipline Committee Behavioral Contract
13DH52	45 day expulsion
13DH53	Expelled through the end of the 1 st marking period of the 2013-14 academic school year
13DH54	Student Discipline Committee Behavioral Contract

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

None

ADDITIONAL BOARD MEMBERS' REPORTS

INFORMATION ITEMS

ADJOURNMENT

This meeting was adjourned at 7:50 p.m. on a motion by Diane Brownfield and seconded by Paul Johnson.

Respectfully submitted,
Karen Jackson, Recording Secretary

Dr. Angelo Romaniello, Jr., School Board Secretary

If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.